



Occurrence Report

1. OCCURRENCE GENERAL INFORMATION				
1.1 Report Identification				
	Country	Type of organisation	Other (specify)	Organisation's approval number and name
Reporting entity				
Report Identification (Filled in by E.I.S.)				
___ / ___				
1.2 When and where				
	(YYYY/MM/DD)	(HH/MM)	Location of occurrence	
UTC Date– Time				
World Region				
Local Date– Time				
State / area				
1.3 What				
Headline				
Narrative language				
Narrative				
1.4 Aircraft Identification				
Aircraft registration		Manufacturer		
State of registry		Model		
Serial Number		Series		
Year Built		Other (specify)		
1.5 Aircraft maintenance				
Aircraft total time		Total cycles a/c		
2. AIRCRAFT PART/COMPONENT/SYSTEM ISSUE(S) DETECTED				
2.1 Flight details				
	Country	Operator Name	Other(specify)	
Operator				
Operation type				
Flight phase		Occ. on ground	Persons on board	
	Country	ICAO Code		
Last departure point				
Planned destination				

2.2 Part/Component/System information - Part 1					
Part name		Part number		Serial number	
Manufacturer					
ATA chapter number					
Manufacturing		Overhaul		Inspection	
Time since new	h	Time since overhaul	h	Time since inspection	h
Cycles since new		Cycles since overhaul		Cycles since insp	
Date of manufacturing (DD/MM/YY)		Date of overhaul (DD/MM/YY)		Date repair/ Insp (DD/MM/YY)	
2.3 Part/Component/System information - Part 2					
Part name		Part number		Serial number	
Manufacturer					
ATA chapter number					
Manufacturing		Overhaul		Inspection	
Time since new	h	Time since overhaul	h	Time since inspection	h
Cycles since new		Cycles since overhaul		Cycles since insp	
Date (of manufacturing DD/MM/YY)		Date of overhaul (DD/MM/YY)		Date repair /insp (DD/MM/YY)	
3. CLASSIFICATION AND RISK					
3.1 Damage					
Highest damage (to aircraft)			Third party damage		
Damage not to a/c					
3.2 Injuries					
Injury level			Fatal	Serious	Minor
		On ground			
		On aircraft			
3.3 Incapacitation					
Person 1		Person 2		Person 3	
Reason for incapacity		Reason for incapacity		Reason for incapacity	
3.4 Classification					
Occurrence class (severity)			Occurrence category		
Detection phase					



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3.5 Event types and phases of flight					
3.6 Risk					
Risk classification					
Risk methodology					
Risk assessment					
3.7 ANALYSIS AND FOLLOW-UP					
Analysis / follow up					
Corrective actions					
Conclusions					
3.8 Report Management					
Tracking sheet number		Report status	Initial notification	Export control	
		Report version			
Parties informed				Other report information	